

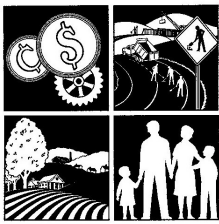
Franklin Regional Council of Governments

Meeting Minutes: Franklin County Regional Emergency Planning Committee

Date	July 12, 2011	Location	Franklin County Jail 160 Elm St Greenfield, MA	Facilitator	John Taylor, Chair
Time	3:30-5:30 p.m.	Duration	2 Hours	Call in # PIN Code	

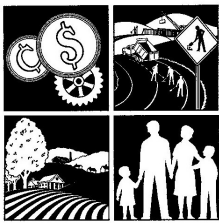
ATTENDEES:		
Bob Ahearn, Sunderland Dennis Annear, Orange Gene Beaubien, Gill David Chichester, Conway Terry Dun, Shelburne Bob Escott, Montague	Harriet Dyer, Colrain Tim Lively, Heath Carolyn Shores Ness, Deerfield Michael Pattavina, Public Works Rep.	Bob Strahan, Greenfield John Taylor, Shelburne Walter Tibbetts, Shutesbury
FRCOG STAFF:		
Tracy Rogers, Regional Preparedness Program Pat Smith, Planning Dept. Kimberly MacPhee, Planning Dept.	GUESTS: Bob Barry, MEMA Robert Quinn O'Connor, ARC Julie Hubbard, Erving Paper Mill	ABSENT: Ashfield, Bernardston, Buckland, Charlemont, Erving, Hawley, Leverett, Leyden, Monroe, New Salem, Northfield, Rowe, Warwick, Wendell

Agenda Items	Discussion and Motions
1. Welcoming Remarks/Agenda/ Introductions	Called to order at 3:32 p.m.
2. Review/Approval of April 5, 2011 Meeting Minutes	A page was missing from the printed minutes distributed so approval was tabled until the October meeting.
3. Reappoint Subcommittee Members	John Taylor read through the July 2010 list of members for the Planning, Training, and Industry Subcommittees. Errors were corrected. No new members volunteered. John asked people to contact him if they would like more information or would like to join a subcommittee.
4. Evacuation Planning	Pat Smith led a discussion about existing evacuation planning and how well it is or is not working. She tacked a map on the wall with evacuation routes found in comprehensive emergency management plans highlighted. She asked if there are more that should be added. Are there holes? Do they connect from town to town? Are there special facilities or populations that should be noted? She also handed out maps for each town denoting the 100-year flood plain, which also needs to be taken into consideration when planning evacuation routes. Harriman Dam TTX results will be incorporated later. Massachusetts State Police (MSP) and Massachusetts Department of Transportation (massDOT) will be consulted on what evacuation planning they've already done. MSP and



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	<p>massDOT have plans for I-91, but not for the MassPike. Vermont Yankee plans will be considered too.</p> <p>Evacuation routes are situation dependent. For example, a Vermont Yankee incident will lead to a different response than a flood. The plan should note long-term abnormalities like construction on the Gill-Montague bridge, which is scheduled to last for three more years and restricts the bridge to one-way traffic. Need to identify alternative routes for when bottlenecks occur. Need to have plans for evacuating out versus in (e.g. Boston coming here). Give EMDs the "toolbox" to use for all situations: checklist of actions, list of resources, a laminated map with a grease pencil. Plan for major routes only. Notification should be part of the plan.</p> <p>Pat will also attend a Planning Subcommittee meeting and try to meet directly with highway superintendents to get their feedback.</p>
<p>5. Community Crisis Response Team (CCRT)</p>	<p>Diana Bella from CCRT shared with the group what her organization provides. They do not provide 24-hour service. They feel they're more helpful after that initial 24-48 shock period is over. Some towns have them written into their emergency plans.</p>
<p>6. Hazard Vulnerability Analysis</p>	<p>Kimberly Noake MacPhee asked the group for assistance filling out a regional hazard vulnerability analysis. We currently have local plans that contain regional annexes and they all have different end dates. This time the regional plan will be a summary document, which won't need FEMA approval, so can be perhaps more user-friendly.</p>
<p>7. Business Not Reasonably Anticipated 48 Hours Prior to the Meeting</p>	<p><u>Tornado response:</u> Bob Strahan reported on the region's involvement in the tornado response effort starting June 1 in the Springfield area. The following entities from Franklin County responded/equipment was deployed:</p> <ul style="list-style-type: none"> • Northwestern Incident Management Team (NWIMT) • Turners Falls and Greenfield fire departments • Task force of engines and ladders • Regional shelter trailer • Light towers • Sign board • Ambulance task force • Rubble camera • MRC • CERT • DART • Regional communications van <p>Bob applauds FC for its work during the tornado. FC was huge help. IMT helped boost personnel at EOC and did a stellar job.</p> <p><u>Mutual Aid Legislation:</u> Bob Strahan expressed how important it is for every municipality to adopt the new mutual aid legislation that was passed because of such situations. A town only needs the chief elected official to sign off, not town</p>



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	<p>meeting. It doesn't commit a community to respond; just makes it possible if they choose to and makes FEMA reimbursement possible.</p> <p>Bob Barry stated that the legislation pretty much mirrors what Franklin County already has in place, but it also includes non-traditional mutual aid partners like public works and boards of health. Bob agreed to send out more information.</p> <p><u>EMP Grant Status:</u> Bob Escott asked if he could expect to receive a letter allowing him to spend his EMP grant funds. Bob stated that all those who applied from Franklin County have been approved. MEMA is not requiring the letter before reimbursement, but if a town would like one, they should contact Jeff Trask at MEMA.</p>
<p>8. Roundtable Updates</p> <ul style="list-style-type: none"> a. Training Subcommittee b. Planning Subcommittee c. Industry Subcommittee d. Homeland Security e. Other 	<p><u>Planning Subcommittee:</u> Will be talking about regional sheltering, regional MACC, and regional EDS.</p> <p>Carolyn reported that she attend a DART training for large animal rescue. She asked if the REPC would sponsor a training for first responders and have Homeland Security purchase the necessary equipment? It would cost \$5,000-\$6,000. Matter was referred to the Training Subcommittee. Dennis pointed out that Royalston has large animal rescue equipment.</p> <p>There was some discussion about holding meetings later in the day. This information will be relayed to subcommittee co-chairs.</p> <p><u>Training Subcommittee:</u> There will be a communications exercise in Deerfield in September. October 5th is a tentative date for a training at Greenfield Community College on a formal statewide rehab process for first responders.</p> <p><u>Industry:</u> No report.</p> <p><u>Homeland Security:</u> Funds to support a post-tornado AAR have been approved.</p>
<p>9. Wrapping Up and Adjournment</p>	<p>Adjourned 5:30 p.m. Next Meeting October 4, 2011 3:30 – 5:30 p.m.</p>
<p>10. List of Documents Considered During the Meeting</p>	<ul style="list-style-type: none"> • April 5, 2011 minutes • List of REPC subcommittee members • Draft map of evacuation routes • CCRT general flyer, brochure, and flyer for an upcoming training • Instructions for Completing the Vulnerability Assessment Spreadsheet