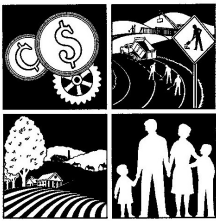


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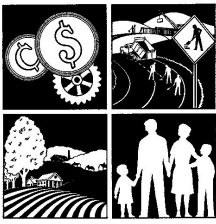
Meeting:		
Date	Monday, September 12, 2011	Location 278 Main St. Greenfield
Time	4:30-6:30pm	Facilitators Gina McNeely and Nicole Zabko, Co-Chairs
		Call in # PIN Code
ATTENDEES:		
Lonny Ricketts Carolyn Shores Ness John Hillman	Gina McNeely David Chichester	Nicole Zabko Mike Archbald
STAFF:		
Lindsey Britt Glen Ayers Tracy Rogers	GUESTS: Becky Allen Don Snyder	ABSENT: Nina Martin-Anzuoni

Agenda items	Point Person(s)	Discussion and Motions
1. Welcoming Remarks/Agenda/ Introductions	Co-Chairs	
2. Review/Approval of July Meeting Minutes	Co-Chairs	Motion: Lonny Ricketts made a motion to approve as written. David Chichester seconded. Amendment to motion to remove Don Synder from the list of attendees. Voted unanimously to approve as amended.
3. Social Networking	Ted Harvey, FRCOG	Ted presented on the use of social media in emergency management and preparedness (the PowerPoint is available by request from Ted). Topics discussed included the different social media types available and common platforms as well as the benefits of being active in social media and the challenges. A member expressed support for MAPHCO exploring social media (and that it may need a subcommittee) and it was suggested the topic be put on the agenda for the October meeting. Another member expressed concern about needing to man so many web sites during an actual emergency.
4. FY12 Budget	Tracy Rogers	Tracy presented and explained the FY12 PHEP and MRC budgets. There was a question about whether changes could be made to the budget during the year and she said it is possible to make adjustments with MA Department of Public Health approval. There were few cuts to staffing, because it was identified as a top priority by MAPHCO members, but cuts to travel and conference expenses were necessary. Also a new line item was introduced—rent—because each program is required to pay an allotment of the total rent when FRCOG moves to the new building. Members asked for a clearer breakout of the expenses, so they could understand better how the money is spent. Motion: Carolyn Shores Ness made a motion to negotiate with MAPHCO's host agency (FRCOG) regarding rent.



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		<p>Lonny Ricketts seconded. There was discussion about what is included in the different line items. Amendment to motion to get clarification on line items. Voted unanimously.</p> <p>Group decided to bring up budget again at the next meeting and Tracy agreed to email more information beforehand, so people have time to think about it.</p>
5. Greenfield Table Top Exercise	Nicole Zabko	Nicole reported the tabletop was well attended by a variety of disciplines and the consulting company did a great job. She was very glad to finally get Greenfield moving doing exercises and emergency public health planning. Other MAPHCO members concurred with Nicole's assessment of the exercise.
6. MAPHCO's Role in a Regional Response to Health Emergencies	Nicole Zabko	Discussion about MAPHCO's role in emergency response, specifically as it related to the recent hurricane where public health wasn't included in the conference calls or other notification methods (since DPH wasn't the lead agency, boards of health were not automatically included in the response effort).
7. Nuclear Planning Q & A	Lindsey Britt	<p>Lindsey went over the letter to the Nuclear Regulatory Commissioner and the nuclear FAQ sheet with the group and offered to take their feedback by email or phone. It was suggested a nuclear subcommittee to MAPHCO be considered, since grant funds—which equals staff time—can only be allotted at a limited level to this issue. Another suggestion was to get an intern from UMass or pursue funding for a position to continue work on this topic. Members expressed interest in putting the nuclear issue on the agenda each month to update and stay current.</p> <p>Motion: Carolyn Shores Ness motioned to establish a subcommittee to keep MAPHCO active on the issue of nuclear policy and particularly how the situation at VT Yankee is advancing. Michael Archbald seconded. Discussion about whether staff assistance would be needed for the subcommittee and members said they would organize themselves without staff assistance. Tracy agreed to email members the MAPHCO contact list to aid with organization. Voted unanimously.</p>
8. PHPS	Tracy Rogers	MAPHCO can no longer afford to send the Greenfield city nurse, Cheryl Volpe, to the PHPS meetings. Don reported that the project has buy in from Cooley Dickinson and is working on getting buy in from other regional health systems to collect reporting info on enteric diseases, which will hopefully be translatable to other reporting issues. Gina said she would consider going to the meetings.
9. National Association of City and County Health Officials (NACCHO) Conference	Glen Ayers, Lindsey Britt, Phoebe Walker, Gina McNeely, Nicole Zabko	Lindsey shared about a web site study she conducted to evaluate the usefulness of board of health web sites in the MAPHCO region (inspired by a poster presentation at the conference) and said she'd email it to the towns so they could see what they need to work on. Glen appreciated the conference was close, but if he had to travel far he wouldn't have felt it was worth it because it was too focused on big



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		cities and regions. Particularly the public health accreditation presentation showed that accreditation was way beyond the MAPHCO region's capability.
<p>10. MAPHCO Business</p> <ul style="list-style-type: none"> a. Deliverables b. MOUs c. Annual Meeting d. Update on Ex-Officio Members 	Tracy Rogers	<p>Tracy reported that the FY12 deliverables aren't available yet. Tracy and members expressed some concern about if certain towns refused to sign the MOU then funding would be lost that could impact other towns.</p> <p>The annual meeting has been put off repeatedly and it needs to be done in order to elect membership. The group decided to do it at the beginning of the October meeting.</p> <p>Jason Kilgour from the Sheriff's office has agreed to attend meetings as an ex-officio member. Baystate Franklin Medical Center will attend on an as needed basis.</p>
11. IRAA SEP Conference	Tracy Rogers	Tracy called attention to the handout on the conference.
12. Business Not Reasonably Anticipated 48 Hours Prior to the Meeting		Tracy recommended that FRCOG spearhead the writing of an After Action Report based on the flooding from Irene. Members supported this idea.
13. Roundtable Updates		Carolyn reported that the concept of the regional emergency operations center worked during Irene but there wasn't enough participation from local towns and MEMA didn't act quickly enough on requests, ex: getting National Guard to watch Deerfield bridges.
14. Wrapping Up and Adjournment		Motion: At 6:30pm David Chichester motioned to adjourn. Lonny Ricketts seconded. Voted unanimously.