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The Franklin Regional Council of Governments (FRCOG) is a voluntary membership organization of the twenty-six towns in Franklin County. The FRCOG provides a broad array of planning, advocacy, and community services, as well as fee-for-service programs serving municipal needs. The FRCOG advocates on behalf of our member communities at all levels to ensure that funding programs and policies respond to, and are sensitive to, the rural nature, economic strengths, and human and natural resources of the region.

We are pleased to submit this 2007 annual report. This report provides a comprehensive but brief description of our programs, projects and services. For more information about any of the projects described in this document, please visit **www.frcog.org**.

July 1, 2007 marked the 10th anniversary of the formation of Franklin Regional Council of Governments.

In our first 10 years we have expanded our services each year, successfully advocated on behalf of our towns and region, brought millions of dollars of products and services to the county, and been committed to keeping our membership assessment as low as possible.

Council Membership

The Franklin Regional Council of Governments has three governing bodies: the Executive Committee, the Council, and the Franklin Regional Planning Board.

The five-member Executive Committee meets monthly to develop policies, rule on county road actions, and identify advocacy issues.

The Council (listed to the right) and its sub-committees identify the needs of our region and the focus of the FRCOG. The Council meets quarterly .

The Franklin Regional Planning Board acts as the advisory body on regional planning issues and policies and meets monthly.

For a complete listing of committee and board members, refer to www.frcog.org.

Ashfield	Lynn Dole
Bernardston	Virginia Budness
Buckland	Stefan Racz
Charlemont	Select Board
Colrain	Duane Scranton
Conway	Tom Spiro
Deerfield	John Paciorek
Erving	Thomas Sharp, Vice Chair
Gill	Nancy Griswold
Greenfield	Christine Forgey
Hawley	Phillip Keenan
Heath	Thomas Lively
Leverett	Gordon Fretwell
Leyden	Michele Giarusso
Monroe	David Nash
Montague	Patricia Allen
New Salem	Jennifer Sandova
Northfield	Kathleen Wright
Orange	Rick Kwiatkowski
Rowe	James Brown
Shelburne	John Payne
Shutesbury	F. Ellen MacKay, Chair
Sunderland	Tom Fydenkevez
Warwick	Rick Abbott
Wendell	Nina Keller
Whately	Lynn Sibley
FRPB Representative	Sam Lovejoy
Regionally Elected	Ann Banash (Gill)
Regionally Elected	Bill Perlman (Ashfield)

FRCOG Staff

The Planning Department and the Community Coalition for Teens are located at 278 Main Street in Greenfield. CCT also has a small satellite office in Orange. All other staff offices are located at 425 Main Street in Greenfield in the Franklin County Courthouse.

Staff phone numbers and email addresses can be found:

- ◆ ***On our web site, www.frcog.org***
- ◆ ***In the FRCOG Franklin County Directory***
- ◆ ***By calling our main telephone number at 413-774-3167***

Accounting

Doris Bittenbender
Joyce Muka
Emily Robertson
Janet Swem

Administration & Finance

Patricia Auchard
Robert Dean
Linda Dunlavy
Leah Gibson
William Gran
Linda Gross
Alice Houghtaling
Phoebe Walker
Davette Young

Community Coalition for Teens

Katherine Allen
Joyce Fulmer
Jon Keesecker
Sarah Stayman
Rachel Stoler
Jeanette Voas

Cooperative Building Inspection Services

Judy Bresciano
Christine Brothers
James Cerone
Andrew French
James Hawkins
James Slowinski

Cooperative Purchasing

Margaret Sullivan

Planning

Jessica Atwood
Ryan Clary
Elizabeth Giannini
Gretchen Johnson
Bill Labich
Kimberly MacPhee
Maureen Mullaney
Whitty Sanford
Peggy Sloan
Patricia Smith
Keith Wilson
Tracy Zafian

Regional Health

Glen Ayers

Regional Preparedness

Teri Koopman
Nina Martin-Anzoni
John Peterson
Lisa White
Andrea Woods

Advocacy

FRCOG is active in several regional and state-wide efforts and boards including the Pioneer Valley Plan for Progress; the Economic Development Council's Infrastructure Committee; the Franklin County Chamber of Commerce Board of Directors; Rural Development, Inc. Board of Directors; and the WGBY Board of Tribunes.

FRCOG staff provided **testimony, presented at conferences, and gave other public presentations** throughout the year in support of projects, programs and Franklin County issues. These included:

- ◆ Massachusetts Municipal Association Conference;
- ◆ Lt. Governor's Rural Broadband Roundtable;
- ◆ Transportation Finance Commission;
- ◆ Senator Rosenberg's Municipal Conference;
- ◆ Rural Health Forum;
- ◆ Governor Patrick's Municipal Cabinet;
- ◆ UMass Women in Technology conference.

In August the FRCOG welcomed **Lt. Governor Tim Murray** to Franklin County. The Lt. Governor toured economic development sites and then sat down with FRCOG Council members and staff to learn about the FRCOG and discuss issues facing Franklin County towns.

FRCOG staff represented Western Massachusetts on a **statewide Working Group on Public Health Regionalization** that is working to create a system of regional health districts. The Working Group has filed legislation to bring additional financial and legal resources to local boards, to assist in the creation of regional districts. The FRCOG hopes that Franklin County is one of the state's first pilot projects.

Lt. Governor Tim Murray, Rep. Steve Kulik, and Rep. Chris Donelan listen to Franklin County issues at the FRCOG in August.



CCT staff serve on the **Expanded Teaching and Learning Time Subcommittee of the Governor's Education Readiness Project.**

FRCOG reviewed and submitted comments on the new regulations issued for **Low and Moderate Income Housing** that will impact Comprehensive Permit regulations governing affordable housing projects under Chapter 40B, and participated in regional and State discussions regarding possible changes to **Chapter 40A, the State's Zon-**

Business & Economic Development

At each CEDS/EDD meeting, guest speakers present economic development projects and programs of interest to the region. In 2007, there were presentations about:

- ***Local Expedited Permitting.***
- ***FRCOG Brownfields Program.***
- ***Massachusetts Office of Business Development's programs.***
- ***Bank Row Urban Renewal Plan.***

The Arbors in Greenfield received tax credit certification through the Economic Target Area.



The FRCOG manages the **Comprehensive Economic Development Strategy (CEDS)**, which provides regional economic development planning in greater Franklin County (Franklin County towns and Amherst, Athol and Phillipston) and maintains the region's eligibility for federal Economic Development Administration (EDA) funding programs.

- ◆ Conducted outreach for **CEDS Committee membership**, which resulted in ten new members appointed and twenty-six members re-appointed.
- ◆ The **CEDS 2007 Annual Report** was prepared to support economic development projects and planning activities for the region.
- ◆ **Clean-up funding to remove asbestos and other hazardous materials** in Putnam Hall was secured from the Environmental Protection Agency and Mass-Development.

Franklin County is a certified **Economic Development District (EDD)** by the federal Economic Development Administration (EDA). As a result, the FRCOG received its second award of **\$60,000 of planning funds** for the Greater Franklin County CEDS Program and related economic development planning activities. Staff provided local technical assistance for Orange's Putnam Hall Redevelopment Project and Greenfield's Bank Row Urban Renewal Area, and participated in regional initiatives, including planning for the region's next Industrial Park.

Since 1994, the FRCOG has administered the **Economic Target Area** program with the Massachusetts Office of Business Development. The program's purpose is to stimulate business development in areas of economic distress by offering businesses tax incentives that promote job creation and retention, attract new business investment, and encourage existing businesses to expand. In Fiscal Year 2007, **The Arbors in Greenfield** received tax credit certification through this program because it was estimated to create 16 new jobs and leverage \$10 million in private investment.

Business & Economic Development

There are 31 communities in Western Massachusetts with no broadband access and another 63 with limited access.

Due, in part, to the advocacy of both the Pioneer Valley and Berkshire Connects, Governor Patrick filed legislation in October 2007 to create the Broadband Institute. Using \$25 million of public funds, this effort will work to leverage private investment for the expansion of broadband to un-served citizens.



Pioneer Valley Connect (PVC), staffed and facilitated by the FRCOG, is an effort to enhance telecommunications infrastructure and deploy broadband services to all areas of Franklin, Hampshire and Hampden Counties. Berkshire Connect, Inc. and PVC continue to work together on a **\$298,000 grant** from the Massachusetts Technology Collaborative John Adams Innovation Institute. This funding is being used for:

- ◆ **Technical and financial modeling** to develop sub-regional broadband networks for the unserved areas of Western Massachusetts. These efforts were presented to legislators and the Governor's Administration, and are reflected in the Governor's legislation to establish the Massachusetts Broadband Institute.
- ◆ A **test of wireless broadband technologies** in three communities in Western Massachusetts, including New Salem.
- ◆ The development of a **Regional Broadband Survey** to estimate the broadband market potential in the region and to define the geographic boundaries of broadband access.
- ◆ Planning, development, outreach and advocacy for the expansion of broadband throughout Western Massachusetts.

Through its function as a **State Data Center/Business and Industry Data Center Affiliate (SDC/BIDC)**, the FRCOG provides statistical information upon request to residents, organizations and businesses in Franklin County, generally free of charge.

- ◆ **Data requests** were fulfilled for **16 different individuals, town representatives, non-profit organizations, and businesses.**
- ◆ Materials were prepared and distributed to towns in support of their participation in the U.S. Census Bureau's **Local Update of Census Addresses (LUCA)** Program.

A wireless broadband system is being tested in New Salem to determine the effectiveness of various wireless technologies. New Salem is one of three communities testing technologies.

This former school in the center of town, and now a private residence, is a distribution point (antenna location on roof circled).

Business & Economic Development

The former Oxford Foods property in South Deerfield was the first Priority Development Site (PDS) designated by the State in the Pioneer Valley. The Expedited Permitting program will fund a marketing study and site design to help redevelop the site.

Oxford Foods site in South Deerfield.



The FRCOG's **Regional Brownfields Program** provides grant funding to conduct environmental assessments of hazardous materials at community-identified sites, and runs a Revolving Loan Fund that provides very low interest rate loans or municipal grants to clean up contaminated sites.

- ◆ **\$40,000 of grant funding** was provided to conduct hazardous materials site assessments for **8 properties in 6 communities**.
- ◆ Putnam Hall in Orange received a **\$160,000 grant** from the **Revolving Loan Fund** to support asbestos and other hazardous materials mitigation. The FRCOG also secured **\$50,000 from MassDevelopment** for the clean-up.
- ◆ A **\$200,000 grant proposal** to conduct environmental assessments at commercial and industrial sites potentially contaminated by petroleum products was awarded to the FRCOG by the U.S. Environmental Protection Agency.

The FRCOG has provided technical assistance to towns in support of the State's **Chapter 43D: Expedited Local Permitting Program**. The program's purpose is to support targeted economic development projects by streamlining the municipal permit process, conducting site specific pre-development work, and marketing community-identified "Priority Development Sites" through a statewide economic development marketing campaign. In 2007 the FRCOG:

- ◆ Held **three public forums** to explain the statewide program.
- ◆ Assisted towns in completing a survey about permitting practices that was used in a statewide best practices guide.
- ◆ Prepared successful Priority Development Site grant applications for **Deerfield's Oxford Foods Property** (\$137,000 award) **Montague's Strathmore Mill** (\$100,000 award).
- ◆ Assisted **Bernardston, Gill, Greenfield and Orange** in identifying priority sites and develop grant applications.

Emergency Preparedness

The FRCOG has overseen and acted as fiduciary of the Homeland Security funds coming to Western Massachusetts since 2005.

In 2007 FRCOG managed:

- ***\$4,613,697 in FFY 05 Homeland Security Grant (HSG) funds;***
- ***\$206,685 in FFY 05 Surplus HSG funds;***
- ***\$93,506 in FFY 04 Surplus HSG funds;***
- ***and \$3,705,186 in FFY 06 HSG funds.***

Western Region Homeland Security region.



The FRCOG continued to serve as fiduciary to the **Western Regional Homeland Security Advisory Council (WRHSAC)** that oversees Homeland Security Grant spending and programs in the 101 communities of Western Massachusetts (Franklin, Hampshire, Hampden and Berkshire Counties). Projects included:

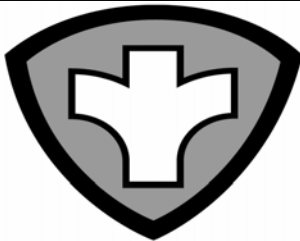
- ◆ Further updating of a **Resource Directory** of available public and private equipment for emergency use.
- ◆ Continued inventorying of **Critical Infrastructure** throughout the region.
- ◆ Reimbursement for partial costs of updating **Continuity of Operation Plans (COOPs)**.
- ◆ Purchase of **Personal Protective Equipment (PPE)** and emergency supplies cached throughout the region, and purchase of PPE for local Boards of Health.
- ◆ Renovation of **Regional Command Vehicles** for use during emergencies.
- ◆ Involvement in **Statewide Database Development and Statewide Interoperability Plans**.
- ◆ Purchase and expansion of **Information Sharing Systems** for police, fire and Sheriff's Departments.
- ◆ **Mutual Aid Agreements** to ensure federal reimbursement after an emergency.
- ◆ Public Awareness through www.wrhsac.org website.
- ◆ Reimbursement assistance for communities seeking to achieve **National Incident Management System (NIMS) Compliance**.
- ◆ Reimbursement for **Training and Exercise** expenses.
- ◆ Purchase and expansion of regional **interoperable emergency communication systems**.
- ◆ Development of **Personal Preparedness Planning** training for Individuals Requiring Specific Assistance (IRSA) and a database of agencies which can provide assistance to IRSAs during an emergency.
- ◆ Initiation of **regional evacuation and sheltering plan**.
- ◆ Development of plans for the use of **\$ 3,876,068 in FFY 2007 Homeland Security Grant funds** allocated to the Western Region.

Emergency Preparedness

In 2007, the MAPHCO Steering Committee identified the need for greater public awareness about the work of boards of health. Using a national logo, a Public Health Visibility campaign was initiated by the FRCOG.

Educational posters were developed and hats, vests, and magnetic car decals using the national logo were purchased and distributed to all Franklin County Boards of Health.

The FRCOG has received requests from across the state to share the materials developed.



Public Health
Prevent. Promote. Protect.

Logo being used nationally to raise public awareness about public health and identify Board of Health members during times of emergency.

In 2007, FRCOG continued to serve as the host agency to the **Mohawk Area Public Health Coalition (MAPHCO)**, and assisted local Boards of Health (BOHs) with meeting federally mandated planning objectives. Highlights of the year include:

- ◆ Conducting the first **regional public health emergency communications drill**, involving all four counties of Western Massachusetts, in April. Over **93 individuals participated** in this event.
- ◆ Conducting **Emergency Dispensing Site (EDS) drills in 11 out of 26 towns**. The majority of these doubled as **flu clinics which dispensed a total of 1,036 vaccines**.
- ◆ Conducting **12 public health-related trainings** for local Boards of Health.

An **Emergency Dispensing Site (EDS)** is a location where mass vaccinations can be provided in the event of an outbreak or flu pandemic. FRCOG staff provide support to the development, stocking, and exercising of emergency dispensing sites throughout the county. MAPHCO's EDS locations are:

- ◆ Hawlemont School-- serving Charlemont, Hawley, Heath, Monroe, Rowe
- ◆ Mohawk High School—serving Ashfield, Buckland, Colrain, Shelburne
- ◆ Pioneer High School—serving Bernardston, Leyden, Northfield, Warwick, NMH School
- ◆ Greenfield Middle School & Greenfield High School—serving Greenfield
- ◆ Turners Falls High School—serving Erving, Gill, Montague, Wendell
- ◆ Frontier High School—serving Conway, Deerfield, Sunderland, Whately
- ◆ Leverett Elementary School—Serving Leverett, Shutesbury
- ◆ Dunphy Elementary School—Serving Williamsburg, Goshen

Emergency Preparedness

The Medical Reserve Corps (MRC) and the Community Emergency Response Team (CERT) are teams of volunteers trained to provide support in the event of emergencies or in times of community need.

The FRCOG receives funding to train and work with the MRC and CERT. In 2007 :

- ***15 CERT and MRC volunteers were activated to open a shelter for potential flood victims.***
- ***15 CERT and MRC volunteers participated in the Franklin Medical Center Disaster Drill.***
- ***23 CERT and MRC volunteers participated in the MEMA/VT Yankee/GCC Reception Center Drill.***
- ***31 CERT and MRC volunteers participated in the Frontier EDS Tabletop and Exercise Drill.***

The FRCOG continued to provide support to the **Regional Emergency Planning Committee (REPC)**, which serves all 26 Franklin County towns and developed the Franklin County Hazards Mitigation Plan. In 2007, the Committee:

- ♦ Conducted a **Hazardous Materials Awareness training** in Charlemont.
- ♦ Produced 357 laminated **Hazardous Materials Awareness Guides**.
- ♦ Printed 26 laminated 22"x34" **Emergency Response Planning Maps with Tier II Hazardous Material Sites** for each city/town.
- ♦ Collected and recorded **Tier II Hazardous Material data** updates from **57 sites in Franklin County**.
- ♦ Conducted 4 **ICS 100/700 classes** in Franklin County which benefited 40 first responders.

The FRCOG, working cooperatively with the REPC and the Franklin County Solid Waste Management District, continued to develop the **Disaster Debris Management Planning Document**. In 2007 work proceeded on the debris management and animal carcass disposal plans. The project, which will allow towns to better plan and implement recovery efforts after major disasters, is in its second year of federal grant funding.

The FRCOG's **Regional Public Health Nurse** served the three towns of **Buckland, Conway, and Deerfield**. Services emphasized health promotion and disease prevention and control for the residents of the community including:

- ♦ Blood pressure, tetanus, Hepatitis B and glucose clinics.
- ♦ Community outreach at events and emergency planning.
- ♦ Infectious disease follow-up for each town.
- ♦ Coordination with school nurses and senior flu clinics.

Emergency Preparedness

A portion of the \$800,000 emergency communication system investment secured in 2007 will be used to construct a new tower in Charlemont that will resolve service gaps in west county.



The **Franklin County Emergency Communication System (FCECS)** is a model interoperable public safety radio communications system for emergency services countywide. This 11-site system replaces a system that was originally constructed in the mid-1950s. Eight of the sites host 2 simulcast channels that are used for Fire and Police **countywide communications**. During the 2007 calendar year, **an additional \$800,000** in FFY 2005 Homeland Security Grant funds were invested by the Western Regional Homeland Security Advisory Council (WRHSAC) and the Executive Office of Public Safety and Security (EOPSS) to further expand and improve the system. Total system costs, including local city/town support, exceeds **\$4 million**. The 11 tower sites are:

Great Hill, Shelburne Buckland State Forest
Chandler Hill, Colrain Berkshire East, Hawley
Borden Mountain, Savoy Frizzle Hill, Leyden
Mt. Grace, Warwick Mountain Road, Erving
Country Hill, Montague Mt. Toby, Sunderland
Blueberry Hill, New Salem

The **Franklin County Emergency Communication System Oversight Committee** continued to ensure that the region's new system was operated, maintained, expanded and upgraded to fully serve all areas and users in Franklin County to the extent possible. The committee includes representation from fire, police, EMS, the FRCOG, and Shelburne Control. While the FRCOG owns, insures, and maintains the equipment, this Committee:

- ◆ Assesses system needs and expansion, including identifying and filling service gaps.
- ◆ Determines maintenance needs and reviews work of maintenance contractor.
- ◆ Oversees system use and communication protocols.
- ◆ Develops an annual operating budget and determines a user assessment formula.
- ◆ Authorizes the FRCOG to use funds from the maintenance account.

Land Use & the Environment

An interactive web site, www.restoreconnriver.org is designed to showcase a decade of bioengineering work along the Connecticut River in this “outdoor classroom”.

The **Connecticut River Restoration Project** has been underway for nearly a decade and is a partnership of the FRCOG, First Light Power (formerly Northeast Utilities), the Department of Environmental Protection and landowners. The project has strived to control erosion and repair and stabilize impacted riverbank using and testing innovative bioengineering techniques. **Phase III of the Connecticut River Watershed Restoration Project** was successfully completed with 980 feet of eroding riverbank in Gill stabilized with bioengineering techniques. **Phase III** was funded with a multi-year **\$270,000 grant** from the MA DEP.

The FRCOG worked with the University of Massachusetts Geosciences Department to complete the **Charlemont Groundwater Protection Study**. This study was funded with **\$38,450** from the Executive office of Environmental Affairs to conduct a hydro-geologic investigation of an estimated aquifer in Charlemont and to prepare a **model groundwater protection bylaw**.



The photo above shows an eroded portion of Connecticut River riverbank in Gill before bioengineering restoration techniques were applied.

The photo to the right shows the same area one year after the bank was stabilized.



Land Use & the Environment

Active public involvement and education is critical to the passage of zoning revisions, as the FRCOG was reminded in 2007. The FRCOG has reviewed and improved its practices, procedures and techniques to work with municipal boards to ensure public involvement.

Public Information Session on a Conservation Development Zoning Bylaw using Site Plan Review



Wednesday, October 10, 2007
6:30 – 8:00 p.m.
New Salem Town Hall Basement
15 South Main Street, New Salem

Presented by the New Salem Planning Board
with the assistance of the
Franklin Regional Council of Governments
For more information call Kim Noyes, New Salem Planning Board at 978-544-2913
or Peggy Shan, FRCOG at 413-774-1194 x105

Buckland, Charlemont, New Salem, and Warwick received technical assistance from FRCOG to revise their Zoning Bylaws. This work was funded by the Executive Office of Energy and Environmental Affairs Smart Growth Technical Assistance program and the Highland Communities Initiative. This year's activities included the creation of bylaws and related public involvement and education. The bylaws included:

- ◆ **Conservation Development for Residential Subdivisions;**
- ◆ **Site Plan Review;**
- ◆ **Farm Building Reuse;**
- ◆ **Cluster Development for Commercial Uses.**

The FRCOG also worked with:

- ◆ The **Town of Leverett** to update its Flexible Development Bylaw and Official Zoning Map;
- ◆ The **Town of Colrain** to complete and adopt at Town Meeting a Cluster Development Bylaw and associated streamlined review process.
- ◆ The **Town of Erving** to complete updates to its Zoning Bylaws.

In 2007, the FRCOG helped the **Town of Sunderland to create an affordable housing plan.** The Sunderland plan was designed to meet the State guidelines for the “planned production” of affordable housing, and is the **first such plan created in Franklin County.** The Plan establishes strategies for a town to phase in new affordable housing and increase the town's percentage of affordable housing towards the State goal of 10% of the total stock. Sunderland's plan was approved by the Massachusetts Department of Housing and Community Development (DHCD) in July 2007.

Land Use & the Environment



The ribbon cutting ceremony for the new **Orange Riverfront Park** was held on September 6, 2007. The Riverfront Park will support recreation and tourism activities in downtown Orange and was supported by **\$550,000 in grants** from the Massachusetts (MA) Division of Conservation Service's Urban Self Help Program and the MA Department of Environmental Protection's Section 319 Program. During this past year a building kit was purchased to create a **Boat House for canoe and kayak rentals** on site. The Town of Orange expects to work with the Franklin County Technical School to have a Boat House constructed on the site in 2008. The park is a showcase for **Low Impact Development (LID)** designs to manage stormwater runoff, including porous pavers, grass rings, a bioretention swale, and two rain gardens.

One of the features of the Orange Riverfront Park is the use of native shrubs and perennials that require low maintenance and provide habitat for butterflies and song birds.

The FRCOG worked with the **Town of Orange** to complete an Open Space and Recreation Plan Update. The community has prioritized actions to conserve the town's rural character and to address the recreational needs of its citizens.

Land Use & the Environment



January 2008
Prepared by the Pioneer Valley Planning Commission and
Franklin Regional Council of Governments in collaboration with the
Pioneer Valley Renewable Energy Collaborative
Funding assistance provided by the Renewable Energy Trust
of the Massachusetts Technology Collaborative
The executive summary, plan, and appendices are available at
www.pvpc.org and www.frco.org

In 2007 the FRCOG initiated an Energy Saving Performance Contracting effort. An RFP representing 16 towns and 2 school districts was issued. A certified Energy Service Company will be chosen to conduct energy audits of municipally or school-owned facilities and identify energy savings improvements. The ESCO will help finance the improvements and will recoup its costs by taking a percentage of the utility cost savings.

This is the first regional effort of its kind in Massachusetts.

The **Pioneer Valley Clean Energy Plan** was completed in 2007 in cooperation with the Pioneer Valley Planning Commission and with funding from the Massachusetts Technology Collaborative. This is the first regional plan completed in Massachusetts to address renewable energy, energy conservation, and global warming. There are four goals and many implementation activities that municipalities, businesses and individuals can undertake to **decrease energy consumption, reduce greenhouse gas emissions, increase the supply of renewable energy resources, and create new jobs in the renewable energy sector**. Work completed in 2007 included:

- ◆ Completion of the Pioneer Valley Clean Energy Plan.
- ◆ Outreach to communities and regional groups to promote implementation activities.
- ◆ Preparation of a Memorandum of Agreement for communities to endorse the Pioneer Valley Clean Energy Plan.

In 2007, a second round of water sampling was completed by **volunteer water quality monitors** to help identify **suspected sources of E. coli** bacteria in the North, South and Chickley River subwatersheds as part of the **Deerfield River Watershed Nonpoint Pollution Study**. Shoreline Surveys were also conducted in the **South River** subwatershed to inventory riparian conditions and potential sources of contamination. This project is funded by an **\$87,700 grant** from the MA DEP.

The second year of the **Four Mile Brook Watershed Project** was completed, which included another round of a **macroinvertebrate sampling program** to assess water quality and extensive field work to characterize watershed conditions and identify problem areas. This project is funded by a **\$61,700 grant** from the MA DEP.

Municipal Services

Much of the work of the FRCOG is focused on assisting towns with their municipal government functions including:

- ♦ ***advocating for appropriate legislation;***
- ♦ ***providing outreach education and workshops;***
- ♦ ***reducing the cost and/or workloads of municipal staff and boards;***
- ♦ ***helping municipalities to meet state mandates.***

The Rhodes Performing Arts Center is under construction at the Northfield Mount Hermon Campus in Gill and is one of the construction projects being monitored by the FCCIP.



The **Town Accountant Program** is an assessment-based program initiated by the FRCOG in 2005 to respond to the needs of several Franklin County communities for professional accounting services. A team of two Town Accountants and two assistants provide accounting and payroll services. By the end of FY2007:

- ♦ FRCOG was serving the towns of **Ashfield, Gill, New Salem, Sunderland, Wendell, Whately, and Williamsburg.**
- ♦ All towns converted their accounting software to Kintera Fundware, located on the FRCOG server. By having the data on an off-site server, information is available 24/7 and back-ups are scheduled automatically.

In 2007, the **Franklin County Cooperative Inspection Program (FCCIP)** provided building, electrical, plumbing and gas inspection and zoning enforcement services to 15 Franklin County towns. The volume of service this year was nearly identical to that in 2006.

- ♦ The Building Inspectors issued **1,022 building permits.**
- ♦ The Electrical Inspector issued **565 permits.**
- ♦ The Plumbing Inspector issued **588 permits.**
- ♦ The total value of building projects was \$37,327,030.
- ♦ A total of **\$355,679.00 in permit fees** was collected by the three inspection programs. Permit fees are retained by the towns.

- ♦ Building Inspectors identified and followed up on **51 unpermitted jobs resulting in the filing of 50 permits.**

In October, the FCCIP held a workshop on the details of the new Building Code that was attended by more than 100 Franklin County contractors.

Municipal Services

After 24 years with the FRCOG, Margaret Sullivan will be retiring on June 30, 2008. Margaret is currently the FRCOG's Chief Procurement Officer and runs the Cooperative Purchasing Program. Through the cooperative bids that Margaret orchestrates, FRCOG towns and others have saved thousands of dollars on products and services.

Staff meeting with pavement specialists to discuss new product offerings in anticipation of the upcoming Highway Products and Services bid.



The **Cooperative Purchasing Program** provides bidding, contracting, and troubleshooting services to municipalities, districts, and non-profit agencies.

- ◆ **18 municipalities** participated in the FY 2008 highway bids and contracts process. More than 19 different bids were issued for **22 multi-faceted highway products and services**.
- ◆ **14 municipalities, 2 school districts, 2 fire & water districts, and 5 non-profit agencies** participated in the fuel bids for **#2 Fuel, Diesel, and/or Gasoline**.
- ◆ **Dog licenses and tags** were ordered for the FRCOG, the Hampshire Council of Governments, and for 42 other towns in Berkshire & Franklin Counties.

The FRCOG **Purchasing Program** also assisted with the **procurement of numerous Regional Preparedness projects** including:

- ◆ Borden Mountain emergency power system.
- ◆ Microwave equipment for New Salem tower location.
- ◆ Greenfield generators.
- ◆ MRC video project.
- ◆ Vulnerable populations project consultant.
- ◆ E-Policing software for Amherst.
- ◆ Radio equipment.
- ◆ C-Med microwave project for Springfield.
- ◆ National Public Health identity materials.
- ◆ Franklin County radio system maintenance.
- ◆ Radio Communications Consultant.

Municipal Services

The FRCOG's web site, www.frcog.org, provides comprehensive information about the FRCOG in an easily navigable way including:

- **Program and project descriptions that are regularly updated;**
- **Publications in draft and final form for public review and dissemination;**
- **A calendar that posts all COG-related meetings;**
- **Links to many related sites.**

The **Regional Health Inspection Program** provides assistance to local boards of health with state-mandated public health responsibilities. The FRCOG's Regional Health Agent provided professional support to **9 local Boards of Health in 2007**. The towns served were **Bernardston, Buckland, Charlemont, Gill, Hawley, Heath, Monroe, and Sunderland**. For these towns the Health Agent provided code enforcement and inspection work that included:

- ◆ **56 unsafe housing inspections.**
- ◆ **74 food service inspections.**
- ◆ **13 summer camp license inspections.**
- ◆ numerous pool and campground inspections,

Participating towns pay an assessment for services. In 2007 grant funding provided a partial refund for the costs of the program to each member community.

Working with the Franklin County Chamber of Commerce and Greenfield Community College, the FRCOG began an effort to develop a **leadership training series**. The focus of the series will be to identify and groom emerging leaders in Franklin County for municipal offices and non profit boards.

With the Senator and the Hampshire Council of Governments, the FRCOG again **co-sponsored Senator Rosenberg's Municipal Conference**. The annual conference brought Governor Patrick, state legislators and policy makers to Western Massachusetts to meet with Franklin and Hampshire county municipal officials to discuss and learn about unique issues facing Western Massachusetts and rural towns. **Select Board members from more than half of Franklin County** attended the conference.



Municipal Services

The 2007 Wage and Salary Survey compares pay rates, benefits and other compensation of more than 22 municipal departments in all 26 Franklin County towns.

The Franklin County Directory provides names and contact information for municipal officials, regional offices and legislators, as well as basic statistical information about the county.

Board of Health members learning about alternative septic systems at one of the Board of Health Workshops in 2007.



Each year the FRCOG holds a variety of **workshops and training sessions** for municipal officials, volunteer boards, and municipal employees. In 2007 the FRCOG sponsored a variety of workshop series that included:

◆ **Board of Health Workshops**

- ◇ High Tech Tools for Public health
- ◇ Disease Surveillance
- ◇ Sludgehammer Septic Technology
- ◇ Outdoor Wood Burning Boiler Regulations
- ◇ Alternative Septic Systems Field Trip
- ◇ On-Line Communicable Disease Reporting
- ◇ Perc Rite Septic technology

◆ **Citizen Planner Training Workshops**

- ◇ How to Hold a Perfect Public Hearing
- ◇ Special Permits and Variances

◆ **Select Board Essentials**—this series will continue in 2008

- ◇ Selectmen and Public Decision Making

◆ **Regional Emergency Planning Committee Workshops**

- ◇ Incident Command Systems (ICS) 100/700

- ◇ HAZMAT Awareness

◆ **Community Coalition for Teens Workshops**

- ◇ Social Norms for Parents and Teachers
- ◇ Package Store Alcohol Server Training

◆ **Other**

- ◇ Expedited Permitting Legislation and Opportunities
- ◇ Tutorial on the New State Building Code

Schools & Teens

The FRCOG has been actively involved in the Franklin County School Study, a study considering how to sustain the region's schools given the financial constraints of the state and the towns.

The project is being facilitated by Greenfield Community College and funding was secured by Senator Stan Rosenberg.

The first phase of the project was to identify cost-saving efficiencies that could be implemented relatively easily by all or most districts in the region.

The second phase of the study, which will be completed in 2008, will develop models of sustainability.

CCT conducts a **Regional Student Health Survey** in **7 school districts** on teen alcohol and drug use and other risky behaviors, and on the risk and protective factors that contribute to teen substance use. This year was the fifth annual Regional Student Health Survey.

- ◆ **Over 1,500** 8th, 10th, and 12th grade students were surveyed.
- ◆ Consolidated analysis from over **99 questions** of valuable student health data was made available to the community.
- ◆ The 2007 Teen Health Survey data shows that there have been substantial and consistent **decreases in alcohol, tobacco and other drug use**, including a 25% decrease in alcohol use among 12th grade students, a 19% decrease in tobacco use, and a 35% decrease in marijuana use.

Safe Homes is a parent-led initiative to promote communication among parents of local youth in order to prevent teen substance abuse and encourage limit-setting. CCT provides technical assistance and support to local parent groups working on Safe Homes initiatives. **Two school districts** currently have active Safe Homes Parent Networks.

The **CCT Annual Youth Conference**, planned by and for teenagers, draws participants from across Western Massachusetts for a day of performances and workshops covering teen issues such as substance abuse, racism, homophobia, self-expression, healthy relationships, dating violence, and social action. The 2007 conference, "Challenge Yourself, Change the Future" took place on April 11, 2007 at Greenfield Middle School.

- ◆ **10 youth** were involved with conference planning, and **250 youth and 70 adults** attended.
- ◆ **24 workshops** were offered, many organized and facilitated by youth.
- ◆ **The Conflict Resolution Theatre Group** from Franklin County Technical School gave the keynote performance.
- ◆ **230 youth and 70 adults** attended the conference.

Schools & Teens

The mission of the Community Coalition for Teens (CCT) is to promote the health and well-being of teens in the Franklin County and North Quabbin region.

CCT, now in its 19th year, was founded originally as a teen pregnancy prevention coalition. The Coalition has expanded to provide training, technical assistance, and funding opportunities in teen substance abuse prevention, parent education, and tobacco control services.

One of the youth recognition billboards used as part of the social norms marketing campaign.

CCT works with local schools to implement **student-led, “social norms marketing” campaigns** against substance use and other risky behaviors. Students learn the principles of marketing, and apply their knowledge and the results of their school’s Teen Health Survey in creating prevention campaigns that work.

- ◆ **2 state and federal grants were secured** for upcoming social norms marketing campaigns.
- ◆ **4 billboards** have appeared for more than one month each, featuring positive social norms and social marketing messages.
- ◆ **2 social norms marketing poster campaigns** were completed in **2 schools**.

Guiding Good Choices is a parent education program for teen substance abuse prevention. **14 community members** were trained as Guiding Good Choices facilitators and **16 parents** participated in 2 Guiding Good Choices workshops in 2007.

CCT’s **Teen Outreach Program (TOP)** is a Teen Pregnancy and Dropout Prevention program. This year CCT’s Teen Outreach Task Force continued its collaboration with the North Quabbin Community Coalition’s Youth Policy Board to become the Youth Policy Board / Teen Pregnancy Prevention Task Force.

- ◆ **2 Regional Schools and 2 Youth Serving Agencies** in the North Quabbin Region integrated TOP into their curriculum/programming—a total of **121 students** participated in the Teen Outreach Program.
- ◆ **81% of participating students** reported that they like or love volunteering in their community.

- ◆ **91% of participating students** reported that the volunteer service they conducted was meaningful for the people they served.

- ◆ **540 youth** in the North Quabbin Region participated in the **National Campaign to Prevent Teen Pregnancy** on-line quiz.

**Young People
Make Us Proud!**
Kids need to know that
we notice their successes.



Brought to you by the Community Coalition for Teens and the Communities that Care Coalition

Schools & Teens

The Communities That Care Coalition is a community-wide teen substance abuse prevention initiative.

Community Action and CCT are co-hosts of this research-based, data-driven initiative, and work with a wide variety of community organizations.

The Coalition was awarded the 2007 Coalition of the Year award from the national Community Anti-Drug Coalitions of America (CADCA) for its success in reducing teen substance use and the overall strength of the Coalition and its programs.

FRCOG staff, Kat Allen, with Congressman John Olver and Lauri Turkovsky, a member of the CTC Coordinating Council, celebrating the Coalition of the Year Award.



The Community Coalition for Teens, as part of its work with the Communities That Care Coalition, works to change **community laws and norms** around teen substance use. Two state and federal grants were secured to ensure regular future compliance checks and alcohol purchase surveys.

SMART Recovery (Self-Management And Recovery Training) is a support group for young people with addictive or problem behavior. CCT initiated and sponsored a community-based SMART Recovery group for teens, and in 2007 worked to transition this program to the Recover Project in Greenfield where it will be integrated and sustained long-term.

CCT staff play an active role in the Western MA Out of School Time Network (WestMOST), serving as chair of the **Public Policy** committee. This network collaborates with a statewide coalition, the Massachusetts Afterschool Partnership (MAP) to increase access to and quality of **after school and out-of-school time programs** for all school aged youth in Massachusetts.

CCT staff serve on the Expanded Teaching and Learning Time Subcommittee of the Governor's Readiness Project, which will yield a 10-year plan for **improving public education** in Massachusetts.

In 2007 CCT was in the news!

◆ A collaborative effort between **CCT and The Recorder** resulted in a Summer 2007 **16-page newspaper** insert that provided information for parents about teen health issues and local resources.

◆ CCT staff appeared on a **national television broadcast entitled Raising Drug Free Kids**. The broadcast is available for viewing online at <http://secure.shs.net/MCTFT/webcasts/waspx?ID=541>.

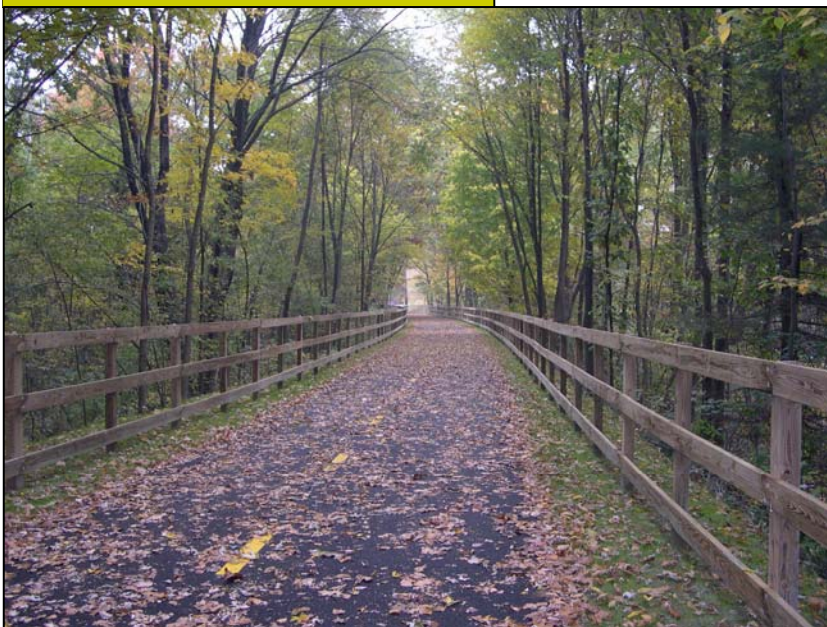
Transportation

The FRCOG receives a multi-year grant of federal funds from the Massachusetts Executive Office of Transportation and Public Works to coordinate the region's transportation planning process in Franklin County.

Work on the **Franklin County Bikeway** neared completion in 2007. The bikeway will serve residents as a recreational facility and an alternative to motorized transportation. Important milestones were achieved in 2007:

- ◆ Construction of the **4-mile Canalside Trail** in Montague and Deerfield was **95% complete**. A ribbon cutting will formally open the bike path in Spring, 2008.
- ◆ A **four part video media campaign** was completed to promote bicycling in the Connecticut River Valley. An inspirational documentary on local cycling can be viewed at www.enjoytheridebybike.com, along with other cycling information.
- ◆ A **map of the Franklin County Bikeway and local attractions** was developed to help cyclists travel around Franklin County. Distribution will coincide with the opening of the Canalside Trail.
- ◆ Work progressed toward approval of **Franklin County Bikeway logo and share the road signs** to be installed along the shared roadway portions of the Bikeway. Installation is anticipated during 2008.
- ◆ An **update to the Franklin County Bikeway Plan** was launched. It will look at possible new routes and bike connections in other parts of the County.

The FRCOG provides **free traffic counting services** to our member municipalities. Traffic counts are often required as support documentation for transportation construction proposals, but are also conducted to obtain vehicle speed and type information for a variety of purposes. **84 traffic counts** were conducted in **16 Franklin County towns**, with 43 counts from direct Town requests.



Canalside Trail Bike Path in Montague. A ribbon cutting will formally open the bike path for use in the Spring of 2008.

Transportation



Reconstruction of Route 2 bridges in Ervingside.

More than \$50 million will be invested in Route 2 safety capital improvements.

Difficult turns from Route 2 into Shelburne Falls addressed by the Road Safety Audit.



During 2007, **Route 2 East Safety improvements** continued to be built, improving safety for travelers of this important corridor.

- ◆ **Climbing lanes, intersection improvements, a truck weigh station, and centerline treatments** were constructed along 13 miles in **Athol and Phillipston**.
- ◆ **Reconstruction of two bridges** near the French King Bowling Alley in **Ervingside** continued.
- ◆ Additional improvements in **Ervingside** related to **intersections and traffic flow** were advertised for construction.

- ◆ **Climbing lane and intersection improvements planned for Orange** reached the **100% design stage**.
- ◆ **Potential improvements for Erving Center, Farley, Gill, and Greenfield** moved a step closer to beginning design with the **approval of MassHighway's Project Review Committee**.

FRCOG staff continued a **Route 2 West Safety study** to identify and mitigate safety issues along the corridor. Possible safety mitigation measures have been identified for several locations and are being reviewed for suitability and feasibility with MassHighway before being presented to the public.

- ◆ **I-91/Route 2 Rotary Improvements** were re-advertised in the Spring of 2007 and a contract was signed in the Fall of 2007. The construction is scheduled to begin in the Spring of 2008.

- ◆ Staff took a lead role in organizing and participating in a state-wide initiative to reduce "Lane Departure Crashes". **A Road Safety Audit** was conducted on a section of Route 2 in Shelburne to identify causes of these types of crashes and potential mitigation measures to reduce their incidence.

Transportation

State designated scenic byways provide access to federal scenic byway funds for preservation and promotion of important resources and for marketing of the region. While federal Scenic Byways funding is nationally competitive, there are relatively few scenic byways nationwide, making Franklin County's Byways extremely competitive for these funds.

In 2007 FRCOG worked to secure \$500,000 in funding from MassHighway for acquisition of scenic easements to protect important landscapes along all county byways.

View along Route 112 south in Buckland.



The **Mohawk Trail Scenic Byway** travels along Routes 2 and 2A between Athol and Williamstown. Planning activities occurred separately for the eastern part of the byway (Athol to Greenfield) and the western section (Greenfield to Williamstown). Ultimately they will be implemented and marketed as a single Scenic Byway.

- ◆ FRCOG staff and the Scenic Byway's advisory committee continued work on the **Corridor Management Plan** for the eastern part of the byway, focusing on the inventory and assessment of the Byway's resources.
- ◆ Staff worked on the **siting and development of an information kiosk, historic location signs, and a canoe/kayak launch** area along the western part of the byway.
- ◆ Staff continued to work with the Berkshire Regional Planning Commission to implement **recreational and tourism related facilities** improvement projects along the western portion of the byway.

The **Route 112 Scenic Byway** travels through Colrain, Shelburne, Buckland and Ashfield. It is home to historic town centers, working farms, scenic rivers, majestic forests, and beautiful mountains. It also intersects with two officially designated Scenic Byways: the Mohawk Trail and the Jacob's Ladder Trail. During 2007:

- ◆ FRCOG staff commenced work on a **Corridor Management Plan** including organizing a Route 112 Scenic Byway Committee in cooperation with the towns along the corridor.
- ◆ Staff, in cooperation with the Route 112 Scenic Byway Committee, completed **inventory and assessment work for Natural, Scenic, Recreational and Historic Resources**.

The **Connecticut River Scenic Farm Byway** travels along Route 47 and 63 in the towns of Sunderland, Montague, Erving and Northfield.

- ◆ FRCOG hired a certified arborist and a civil engineer to design improvements for a **scenic turnout area in Sunderland**. Construction is expected during 2008.
- ◆ FRCOG staff assisted **Northfield** during the design of the **Main Street Improvement Project**, and helped prepare a grant application for construction funding.

Transportation

Environmental Justice refers to activities aimed at ensuring that all residents, including low-income and minority residents, have quality access to transportation facilities and services, and that transportation planning and programming activities in Franklin County are nondiscriminatory and inclusive. Additional information about environmental justice can be found at www.frcog.org/services/transportation/index.php.

Site of the future Franklin Regional Transit Center in Downtown Greenfield



Working with the FRTA, FRCOG staff conducted an **assessment of transit services and needs in western Franklin County**. A survey to gauge interest in expanded transit services was sent to all households in the ten western Franklin County towns, approximately 5,625 households in total. In all, **777 surveys were returned**. The study included a public forum in July 2007 to gather input from residents. The study also reviewed demographic and economic data related to transportation needs. The study's main findings were:

- ◆ The current west route runs on times and days geared around the Academy at Charlemont schedule. West County commuters desire a **broader-based, regular schedule**.
- ◆ Increased transit service would significantly **benefit low and moderate income residents** who have limited access to cars but need access to health care, education, services, and employment in Greenfield and Amherst.
- ◆ Expanded transit services in western Franklin County would help **create a more equitable transportation system** for West County residents, and for Franklin County overall.

The FRCOG continued involvement in the development of the **Franklin Regional Transit Center**, a project led by the Franklin Regional Transit Authority (FRTA). The facility will be a multi-modal transportation hub for the region, will house the offices of the FRTA and FRCOG, and will be

located at the current site of Greenfield Toyota on Olive Street in Greenfield.

Work included:

- ◆ Completing an Environmental Assessment that assessed environmental conditions at the chosen site as well as impacts caused by construction.
- ◆ Securing funding to conduct a brown-fields site assessment of the parcel.
- ◆ Conducting the procurement process to secure a project manager.

Transportation

The 2007 Update to the Long Range Regional Transportation Plan included an assessment of existing transportation conditions, identification of needs and issues, and recommendations for projects to be implemented over the next 20 years. Top recommendations include:

- ***Rehabilitation of the Gill-Montague Bridge.***
- ***Installation of telecommunications fiber and conduit along I-91.***
- ***Construction of a Regional Transit Center.***

The Gill-Montague Bridge was recently identified by Massachusetts as one of the top 10 bridges prioritized for repair.



Staff continued to participate in a **three-state initiative to bring passenger rail back to the Connecticut River corridor** from New Haven, CT to St. Albans, VT. During 2007 a Request for Proposals was issued by the Pioneer Valley Transit Authority to hire a consultant to identify potential demand, trackage needs, potential stops, and the estimated cost of returning service to the area. A selection committee, with a representative from the FRCOG, interviewed potential consultants and a negotiation for a contract with one of the firms is underway. In addition, work to develop the Franklin Regional Transit Center in Greenfield continued with the intent to include the accommodation of any new passenger rail service along the Connecticut River corridor at this location.

FRCOG Staff finalized a report listing the **50 most hazardous intersections** in Franklin County based on 2002-2004 crash data provided by the Massachusetts Registry of Motor Vehicles. The Final report is available on our website at: <http://www.frcog.org/pubs/index.php>. FRCOG Staff is using this list to identify future safety projects. Additionally, staff is collecting updated data for 2004-2006 to keep the report as current as possible.

The FRCOG coordinated preparation of the region's **Transportation Improvement Program (TIP)**, a listing of all regional transportation projects that receive federal funding. During 2007, staff worked with members of the Franklin Regional Planning Board and the Franklin County Transportation Planning Organization to identify and prioritize projects included in the TIP. **Nearly \$23 million worth of transportation improvement projects were advertised for construction during 2007** including:

- ◆ Route 2 safety improvements in Erving-side (\$3.5 million).
- ◆ Reconstruction of Routes 5/10 in Bernardston (\$5.2 million).
- ◆ Repair of two bridges in Charlemont (\$2.5 million).
- ◆ Repairs to Route 2 over the Connecticut River in Erving and Gill (\$1.3 million).
- Resurfacing I-91 in Greenfield (\$10 million).

Transportation



Stantec

The FRCOG has a contract with Stantec to provide engineering services.

In July the FRCOG's **Engineering Program closed**. To continue to accommodate the engineering needs of Franklin County towns, the FRCOG entered into a **contract with Stantec Consulting**. Stantec has offered to provide quality, prioritized service to the FRCOG's member towns at a 10% discounted rate. Stantec, located in Northampton and formerly Dufrense-Henry, is a full-service engineering firm that has worked in every Franklin County community on both large and small engineering projects. Stantec has expertise in:

- ◆ roadway design;
- ◆ bridge and culvert design;
- ◆ environmental permitting;
- ◆ wastewater treatment planning; and
- ◆ other consulting services in planning, engineering, architecture, surveying, economics, and project management.

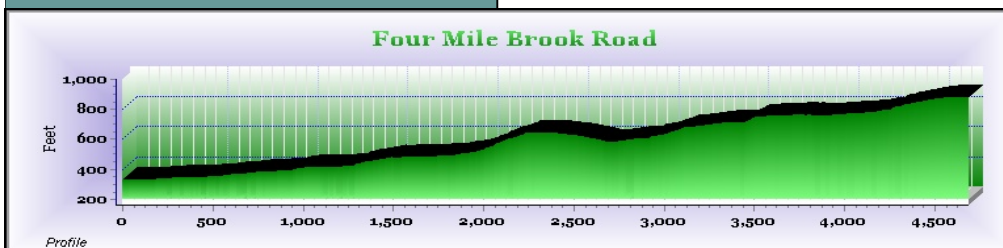


Above. A portion of the 2007 Franklin County Bikeway map. In 2008 the map will be made into a Franklin County Bikeway Guide and distributed for public use.

Below. A graph representing the profile of Four Mile Brook Road in the Town of Northfield. This project used GIS to map the Four Mile Brook watershed to analyze sources of road runoff and aid the town in rehabilitating the road.

A **Geographic Information System (GIS)** is a computer system that can assemble, store, manipulate, and display geographically referenced data. GIS is used at the FRCOG for many purposes including the creation of maps showing existing physical conditions of the county such as roads, water resources, and developed lands. GIS is incorporated into many aspects of the FRCOG work and is available to towns on a fee basis. Some of the many projects using GIS include:

- ◆ A map of the **Franklin County Bikeway** and local attractions.
- ◆ Maps of **natural, agricultural, scenic and cultural resources for the Route 112 and Mohawk Trail East Scenic Byways** corridor management plans.
- ◆ Maps and databases for **Homeland Security and Emergency Preparedness Plans**.
- ◆ New draft **zoning maps** for Charlemont, Leverett, and Shutesbury.

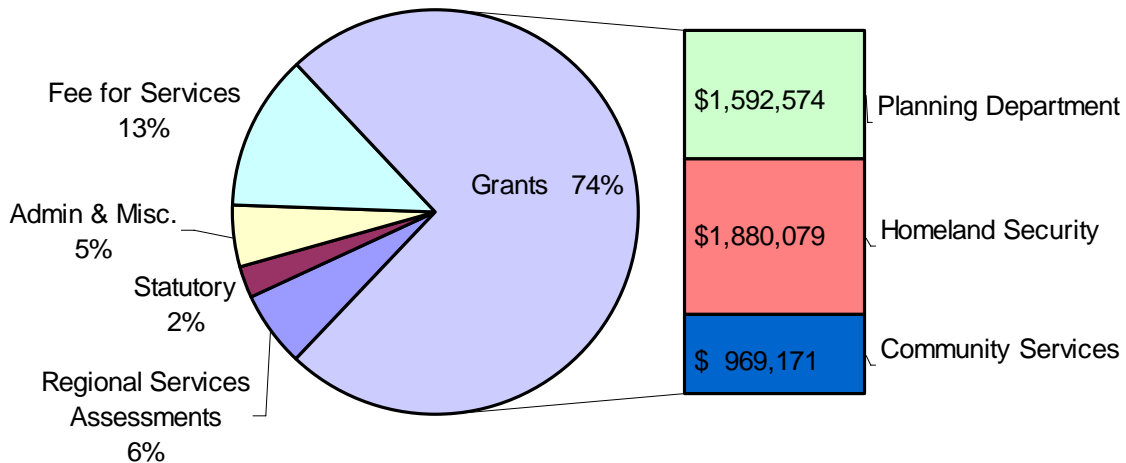


Fiscal Year 2007 Financial Summary

The voluntary membership assessment makes up only 6% of the FRCOG's total operating budget and has increased by only 0.7% (\$2,700) since 2001.

The majority of the FRCOG's funding comes from federal and state grants that meet the FRCOG's mission to provide service to the region and communities of Franklin County. Federal grantors include the Department of Homeland Security, the Environmental Protection Agency, and the Economic Development Administration. Massachusetts grantors include MassHighway, the Department of Public Health, and the Department of Environmental Protection.

Revenue Sources



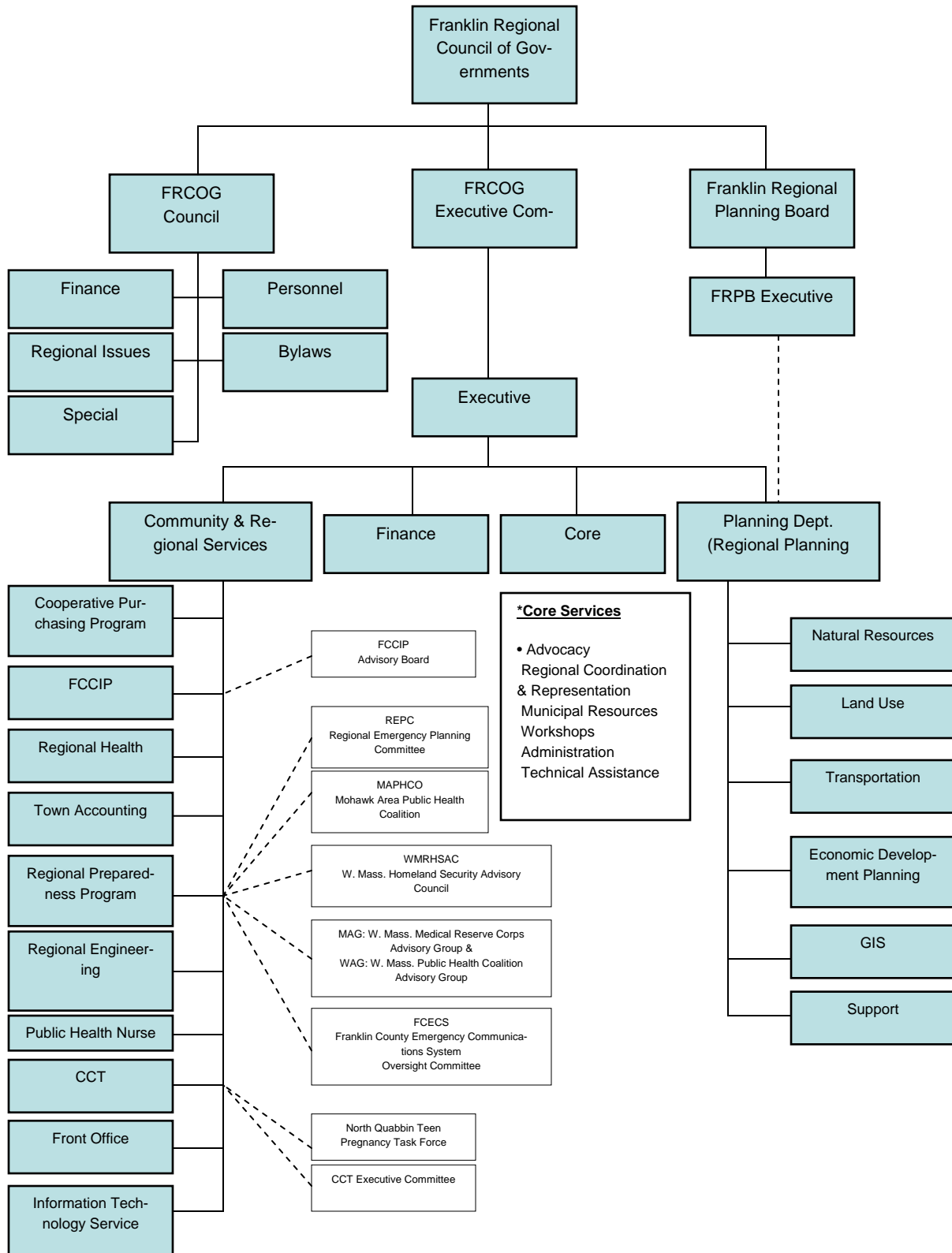
Fiscal Year 2007 Financial Summary

	General Fund	Reimbursable Grants	Total Agency
Revenue:			
Local Assessments	\$365,786		\$365,786
Statutory Assessment	\$146,814		\$146,814
State COLA payment	\$2,508		\$2,508
Administration & Grant Re-imburements	\$278,387		\$278,387
Fee for Services	\$755,583		\$755,583
Community Services Grants		\$2,849,250	\$2,849,250
Planning Department	\$443,730	\$1,148,844	\$1,592,574
Investment Income	\$27,710		\$27,710
	-----	-----	-----
Total Revenues:	\$2,020,518	\$3,998,094	\$6,018,612
Expenses:			
General Fund	\$1,763,141		\$1,763,141
Retirement	\$145,551		\$145,551
Community Services Grants		\$2,762,408	\$2,762,408
Planning Grants		\$1,032,236	\$1,032,236
	-----	-----	-----
Total Expenses:	\$1,908,692	\$3,794,644	\$5,703,335
Fund Balance:			
Beginning Fund Balance FY07	\$596,615	-\$316,213	\$280,402
Prior Year adjustment:		\$81	\$81
Closed Grant Adjustments	\$519	-\$519	\$0
Revenue Over (Under) Expenses	\$111,826	\$203,450	\$315,276
	-----	-----	-----
Ending Fund Balance FY07	\$708,960	-\$113,201*	\$595,759
<u>Restricted Portion of Fund Balance:</u>			
Restricted for Department Carry Forward	\$17,097		
Surplus Used for FY08 Budget	\$15,000		
<u>Other Reserved:</u>			
Capital Reserve	\$129,636		
Program Reserve	\$10,045		
Retiree Insurance Reserve	\$32,648		
Fee For Service	\$83,230		

Total Restricted Portion of Fund Balance:	\$287,656		
Year-end Unrestricted Fund Balance:	\$421,304		

* Funds received in FY08

FRCOG Organizational Chart



Services to Towns

The following several pages summarize services provided directly to member towns in 2007.



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