

Franklin County Cooperative Public Health Services Planning Process



September 19
Meeting

What We're Here To Do

Engage in a planning process that will result in the development of a model for providing shared public health services to the people and communities of Franklin County.

Group Norms

- We will begin and end meetings on time
- Sharing air time
 - One person speaks at a time
 - Occasional directing traffic by recognizing speakers
 - Occasional time limits on speaking
 - Allowing anybody who hasn't yet spoken to an issue but wants to speak before those who have already spoken
- We will stay focused and on task

Recent Accomplishments

- Approved a service model that includes a comprehensive district with:
 - some member towns accessing a slice of these services (share services members) and
 - others accessing the full range of these services (comprehensive members)
- Held a focus group with public health nurses
- Developed 6 different budget assessment formulas, applied them to towns, and debated the merits of two of them
- Took a straw poll in support of a 25% EQV 75% population formula

Recent Accomplishments

- Identified a preference for a “One Town, One Vote by Scope of Involvement” as the governance model
- Gathered data on all of the current fee schedules of participating towns
- Recommended a methodology for setting district fees
- Drafted a survey of towns interests in accessing services on a fee for service or shared service basis

Agenda

- Opening
- Review of Work Done
- Governance Committee Report
- Host Site Presentations
- Recommendations for Shared Services Budget Assessment Formula
- Next steps

Shifting Gears

- From gathering information and deliberating to pinning things down
- Preparing for a September 27th hand-off to the host entity – who will be responsible for leading the process of the grant writing
- Our task will be to offer as much clarity and input to inform that grant writing as possible during our remaining three meetings

How do you see your town participating?

**Comprehensive
District Member
Towns**

**Shared Services
District Member
Towns**

Fee-For Service

Comprehensive	Share Services	Fee for Service
Gill	Shelburne	Whately
Hawley	Conway	Leyden
Charlemont	Deerfield	Colrain
Buckland	(Greenfield)	
Montague		
Ashfield		



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Governance Committee Report

5:25 – 5:45

Governance Model

- *One Town, One Vote by scope of involvement.* Allows everyone an equal voice in determining shared priorities, but only those who use a service to vote on matters specific to that service. Also allows for easy discussion and voting in all non-budget matters, with a more formal voting system that weights by population for financial matters.
 - a. Example: shared services members who do not use the nursing service would not vote on any nursing grants, hires, or purchases.
 - b. In general policy and cross-cutting service matters each town would have the same weight to their vote.
 - c. For budget related matters, weights would match the budget assessment formula.



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Dinner!

5:45 – 6:15





Host Entity Presentations

6:15 – 7:15

Host Entity Presentations

- Overview
- Presentation: Franklin Regional Council of Governments
- Updates:
 - Gina
 - Greenfield





Recommendations for Shared Services Budget Assessment Formula

7:15 – 7:35

Shared Services Budget Assessment Formula

- Shared Services Subcommittee Report
- Budget Subcommittee Report

Budget Subcommittee Proposed Method for Fairly Assessing costs to Shared Services Members

- A. Budget is set to cover the needs identified by members.
- B. A determination is made about what % of the district's work was taken up by each of the five general public health "clusters" of work:
 - Community sanitation (housing, camp, pool, lead)
 - Food/temporary food
 - Septic/water
 - Nursing/communicable disease/wellness
 - Outreach, grant-writing & management (policy development, grant writing, training, evaluation, community health assessment, meeting with BOHs)
- C. "Backing Out" process after setting budget:
 1. Run assessment formula for all towns, treating all the same.
 2. Back out shared services discounts based on the %s of the clusters they are not members of.
 3. Run second round of formula to re-assign the discounted funds to all the towns
 4. Add up final assessments for each town.

Note: this method would not be used for any fee-for-service contracts in which the district might sell services to a non-member town.

A. Sample Budget

Sample District Budget (\$50,000)

1. Assessment formula for all towns as the same.

2 & 3. Back out shared services discounts based on %, & run second round of formula to re-assign discounted funds

4. Final assessments

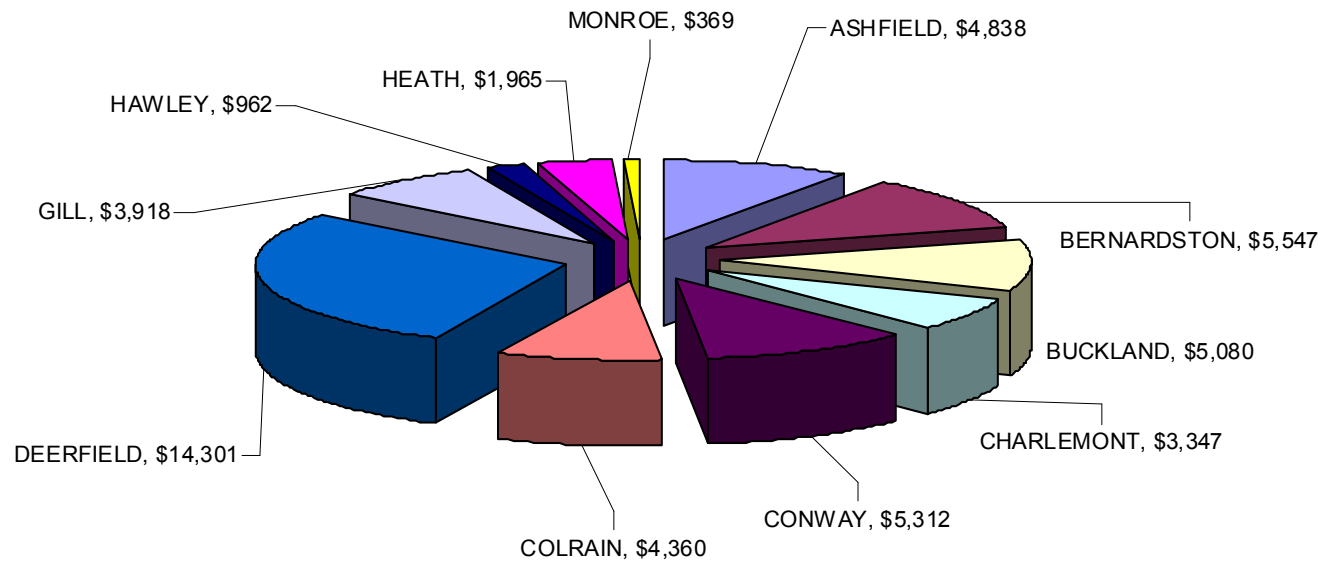
TOWN	% owed by town if assessed by FRCOG EQV (at 25%) & population (at 75%) formula	Sample Assessment	Extra Assessment per Town (based on 2 shared service towns)	Total Town Assessment before Extra Assessment	Total Town Assessment (Comprehensive District + Shared)
ASHFIELD	9.68%	\$4,838	\$282	\$4,838	\$5,119
BERNARDSTON	11.09%	\$5,547	\$323	\$5,547	\$5,870
BUCKLAND	10.16%	\$5,080	\$296	\$5,080	\$5,376
CHARLEMONT	6.69%	\$3,347	\$195	\$3,347	\$3,542
CONWAY	10.62%	\$5,312	\$309	\$3,665	\$3,975
COLRAIN	8.72%	\$4,360	\$254	\$3,096	\$3,350
DEERFIELD	28.60%	\$14,301	\$833	\$14,301	\$15,134
GILL	7.84%	\$3,918	\$228	\$3,918	\$4,146
HAWLEY	1.92%	\$962	\$56	\$962	\$1,018
HEATH	3.93%	\$1,965	\$114	\$1,965	\$2,079
MONROE	0.74%	\$369	\$21	\$369	\$390
TOTALS	100%	\$50,000	\$2,911	\$47,089	\$50,000

PH District 'Cluster' Estimates		Shared Service %	Initial Shared Service Cost
Outreach/Management	37% Conway (outreach, nursing, community sanitation)	69%	\$3,665.36
Nursing/Wellness	21% Colrain outreach, nursing, food)	72%	\$3,139.46
Septic/Title V	18%		
Food	13%		
Community Sanitation	11%		

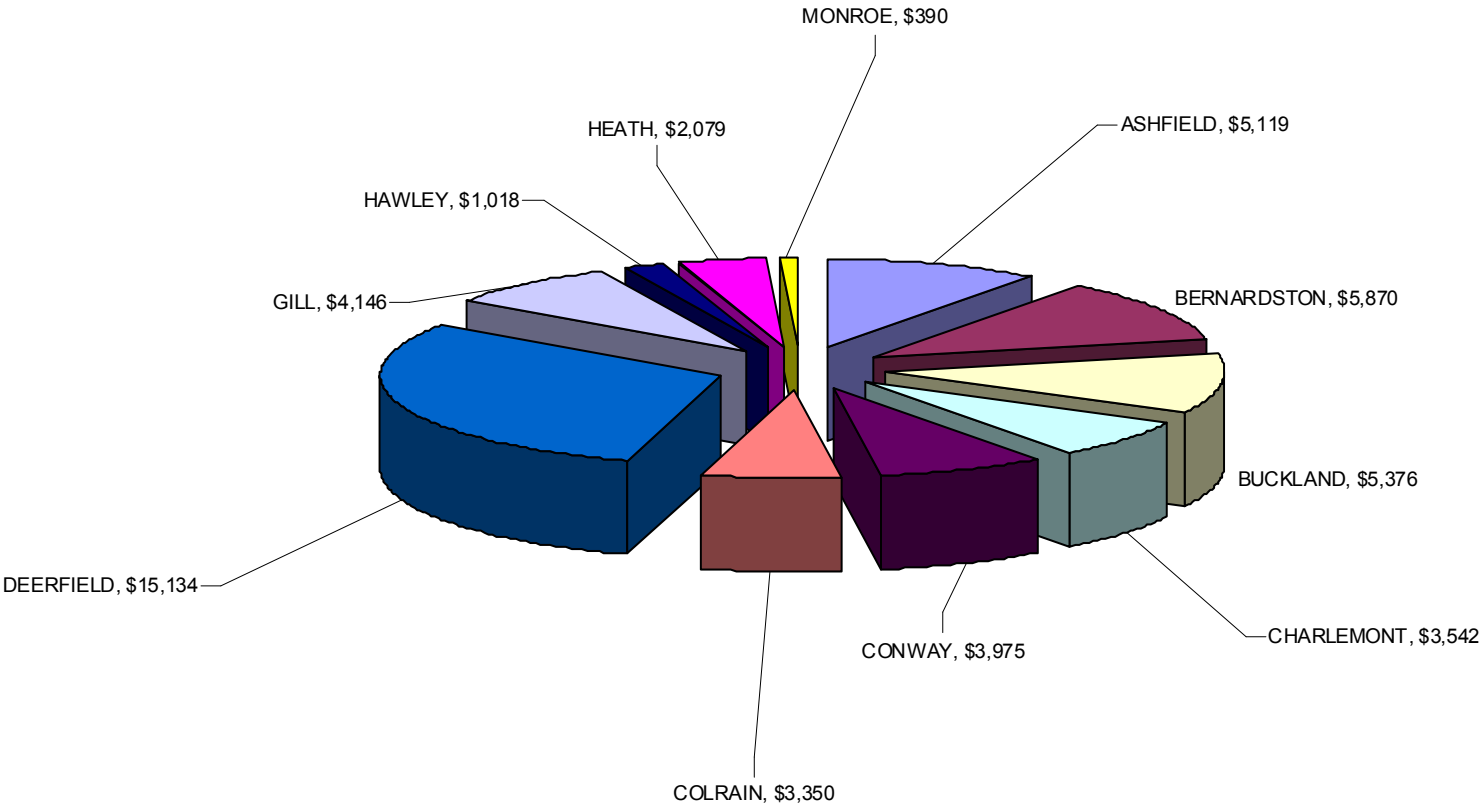
B. % district's work for 5 general PH "clusters"

C. Back out shared services discounts

Comprehensive District Budget Assessment EQV (25%) & Pop. (75%) (\$50,000 budget)



Comprehensive & Shared Service Budget Assessment by EQV (25%) & Pop. (75%) w/ Colrain & Conway as Shared Services Towns (\$50,000 Budget)





Next Steps and Wrap Up

7:35 – 7:40

Next Steps

- Subcommittees work between now and next meeting
 - Governance: draft sample host agency agreements
 - Budget: continued work on budget estimates
 - Program Development/Outreach: “Winnable Battle” campaign and Community Health Assessment

Next Meeting

Monday, Sept. 26

5:00 – 8:00 PM



Facilitators' Contact Info

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