

Franklin County Public Health Cooperative Service Planning Group

Ashfield, Bernardston, Buckland, Charlemont,
Colrain, Conway, Deerfield, Gill, Greenfield, Hawley,
Leyden, Leverett, Monroe, Montague, Northfield,
Orange, Shelburne, Sunderland, and Whately

February 17, 2011
Grant Review Meeting

Tonight's Agenda

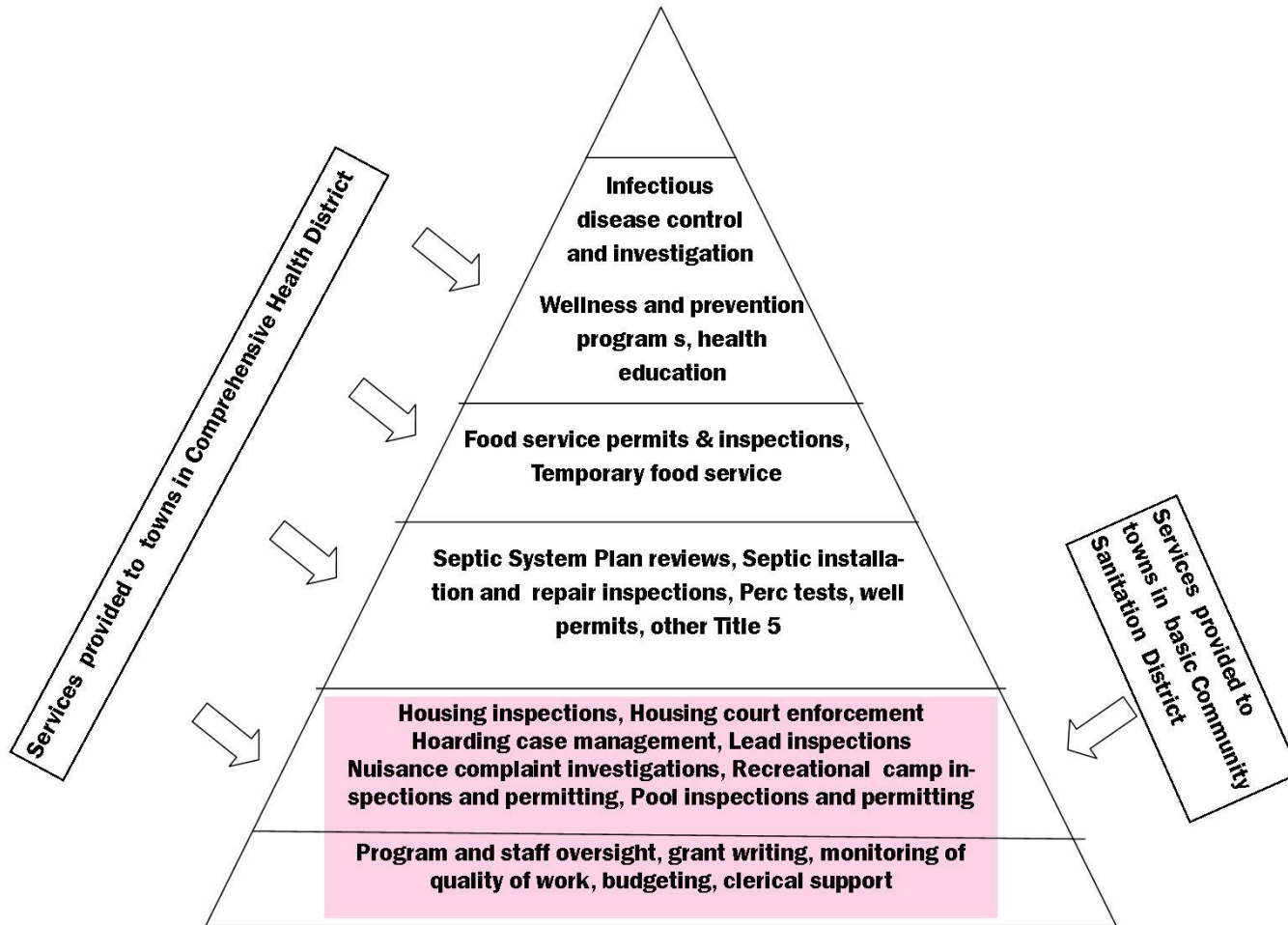
- Introductions
- Overview of RFP requirements
- Discuss Planning Group Process
 - Consultant
 - Meeting times
 - Communication preferences
 - Co-chairs
- Discuss Draft Grant Proposal
 - Goals and objectives
 - Town status
 - Service & Governance questions to be discussed
 - Budget proposal

Why are we here?

- To see if we can improve public health services in our towns – offer more, offer better
- To see if we can make better use of our scarce resources
- To build the best possible system for the people of Franklin County



Proposed Model



Proposed two-tier model for Franklin County Health District.

What is the purpose of the grant?

- Federal funding to improve the provision of public health services in Massachusetts
- DPH wants to cover as much of the state as possible (population, landmass, #towns).
- First phase is Planning Grants, followed by eligibility for Implementation Grants

Grant Priorities:

- More Sharing is Better: Formation (or expansion) of districts that “provide comprehensive services and combine their staffs -- sharing to the maximum extent possible.”
- Bigger is Better: larger populations or #s of towns are preferred.

A district should cover:

- population of at least 50,000, and/or at least 150 square miles, and/or at least five municipalities, and/or a single county

Required Services for funded implementation grants

- 1 implementation grant per planning grant.
- District towns must meet all required legal responsibilities of local BOHs
- Must conduct a Community Health Assessment
- Must use MAVEN
- Must have a district-wide tobacco or obesity prevention campaign, including municipal policy.

Requirements for Governance

- Districts must establish governance structures involving representatives of all participating municipalities.
- District governance boards must meet regularly
- Must have established rules to make democratic decisions about district policies, personnel, operations, and finances.

Health District Workforce Credentials

1) **Health District Director** must have...

- Advanced degree in public health or a related field
- 5 years of public health management
- Certified Health Officer or other cert.

2) **Public Health Nurse** must have..

- RN license active and in good standing
- BSN preferred
- 3 years public health and/or community health experience
- ANCC certificate or other certification in public health preferred

3) **Environmental Health Professional** must have...

- BS w/science concentration, and
- (RS/REHS) credential

OR

- Associate's or BS w/science concentration, and
- REHT credential

BOH Requirements

- All participating BOH members must have completed the Massachusetts Association of Health Boards (MAHB) certification program,

OR

- Can complete it within one year of getting implementation grant

AND

- Have a plan that all future members will complete it within one year of their election or appointment.

Proposed Process

- Whole Group/Sub-Committees
- Consultant
- Mileage Reimbursement
- Website
- Meeting times
- Communication preferences
- Co-chairs

Questions about Draft Proposal

- Background
- Goals and Objectives
- District Profile
- Capacity and Need
- Planning Process
- Performance Goals and Requirements
- Budget & Budget Narrative

DRAFT GOAL: to create a model for shared public health services that:

- Addresses the gaps in what boards of health are currently able to provide
- Provides increased public health protections for the residents of our towns
- Maximizes non-municipal funds in support of local health services
- Gives participating towns meaningful oversight of policies, budget, fee schedule and hiring of staff.
- Improves the job of local Boards of Health in Franklin County

DRAFT Objectives during the planning process are:

- To complete the planning process in time to create an implementation planning grant application
- To include as many interested towns as possible in the planning process
- To create a menu of services that maximizes the efficient use of professional staff.
- To create a fee schedule that supports an adequate level of government services
- To create a governance document that gives every town a fair say in oversight of the program
- To choose a legal form of organization that provides the greatest benefit to member towns.
- To create a funding model that uses no more municipal funds than the current year's allocations in each town.

Draft Timeline for Planning Grant

Month	Kickoff Meeting	Planning Meetings	Sub-committee Meetings	Communication with non-participating towns	Workshop on final model	Grant writing mtgs w/ towns in imp. grant	Implem. Grant submission
April							
May							
June							
July							
August							
Sept.							

Draft Planning Grant Budget Request

Item	Grant Request
Salaries	\$5,000
Fringe	\$1,340
Consultant	\$16,000
Meeting Supplies	\$1,200
Copies/Materials	\$450
Mileage Reimbursement	\$3,060
Grant Administration	\$2,500
Total	\$29,550

