

Regional Dispatch Center Notes

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Process

- Form Exploratory Group to determine if staff can commit the time and effort to your project.
 - Police & Fire Chiefs, Town Administrators
 - Support Staff-Fire & Police Command Staff
- Perform baseline data review
 - Call volume for each community
 - Staffing in each community
 - Appropriation for each community
 - Grants for each community
 - Perform comparison with a single community that has a similar call volume and population of the communities that will make up the region

Process (cont.)

- Get buy in from Elected Bodies to pursue the concept and file grants
- Define the elements of a Feasibility Study
 - Governance format
 - Technical requirements
 - Location
 - Project Schedule
 - Potential Staffing configuration
 - Proposed Operating Budget

Process (cont.)

- Meet with 911 Staff to gain an understanding of grant opportunities and to seek early guidance
- Identify lead Grant Writer
- Establish meeting Schedule with Sub-Committee structure- There is plenty of work for everyone!

Process (cont.)

- Review Feasibility Study to see if going forward makes sense
- If, yes, define work schedule and assign responsibilities with deliverables

Additional Considerations

- Special Legislation versus Inter-municipal Agreement
- Hiring Project Management Team
- Union considerations
- Keeping everyone focused and committed