

# CALL FOR WORKSHOP PROPOSALS



## **18<sup>th</sup> Annual Youth Conference** **April 16, 2009**

### **Hosted by the Community Coalition for Teens**

The Community Coalition for Teens (CCT) invites youth, and adults who work with youth, to submit brief proposals for interactive workshops to be held at the 18th annual CCT Youth Conference. This conference will take place April 16, 2009 at Mohawk Trail Regional H.S.

### **BACKGROUND**

CCT is dedicated to promoting the health and well-being of youth in the Franklin County and North Quabbin region. The Coalition's major event of the year is a day-long youth conference, planned and attended by students from local middle and high schools, out-of-school youth, and adults. Average attendance is approximately 250 teens and 50 adults. If you would like to look at last year's conference program to get a better idea of what the conference is all about, please contact Mike Johansmeyer at 413-774-1194 x 118 or [youthconference@frcog.org](mailto:youthconference@frcog.org). Last year's program will give you the general format of the conference, but each year brings a new planning committee and, of course, new ideas.

### **WHAT ARE WE LOOKING FOR?**

As the Youth Conference Planning Committee begins planning the theme of the 18th annual CCT Youth Conference, we welcome ALL TOPICS that are of interest to teens. Workshops may be offered by youth, adults, or youth-adult combinations (it's up to you as the workshop leader). Some workshops will be attended by youth only, some by adults only, and some by both youth and adults (this is also the leaders' choice). Please plan your workshop to fill 90 minutes and it absolutely **MUST** be **CREATIVE** and **INTERACTIVE** and not a typical lecture.

Another option, either in addition to or instead of presenting a workshop, is to set up a table with information about your organization or community resources that conference participants will be able to browse through during lunch. Please contact us for more information if you're interested in this option.

## **HOW TO APPLY**

Proposals should be received by **January 16, 2009**. As we are on a strict time line, we will be giving preference to proposals received by this date. Please use the proposal form included in this packet and feel free to make copies for other interested people. Send your proposal to:

**Attn: Mike Johansmeyer**  
**Community Coalition for Teens**  
**278 Main St., Ste. 411**  
**Greenfield, MA 01301**

Or Fax it to 413-774-3169. If you fax your proposal, please mail the original as well, so that we can make clear copies.

You may also email proposals to Mike at: [youthconference@frcog.org](mailto:youthconference@frcog.org)

For more information or to receive a workshop proposal form, please contact Mike at (413) 774-1194 ext. 118, or Rachel at ext. 116.

# Workshop Proposal Form

## 18<sup>th</sup> Annual Youth Conference

### April 16, 2009

Please type or print clearly. You may re-type the form on a word processor, if desired. Please submit a separate form for each workshop proposal. Remember that the Conference Planning Committee will evaluate all proposals based on the clarity of the workshop outline and goals, and relevance to the conference theme, so please be as specific as possible.

Proposals should be received by **January 16, 2009**. They may be sent to:

**Attn: Mike Johansmeyer**  
**Community Coalition for Teens**  
**278 Main Street, Ste. 411**  
**Greenfield, MA 01301**

If you would like to fax your proposal, you may do so at 413-774-3169, or email to Mike at: youthconference@frcog.org. **Please follow up ALL faxed materials with originals in the mail.**

Contact Name: \_\_\_\_\_

Name(s) of workshop leaders(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organizational Affiliation: \_\_\_\_\_

Address:

Daytime Phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

FAX: \_\_\_\_\_

E-mail: \_\_\_\_\_

Have you ever run a workshop at the CCT conference? If so, what was it? If not, then please give contact information on someone that knows your work.

Topic/title of proposed workshop/activity: \_\_\_\_\_

Are you willing to present twice?

Workshop/Activity is for:

**Youth only**

**Adults only**

**Youth and Adults**

What supplies or equipment would you like us to provide?

How do you want the space to be set up (provide a picture if you'd like)?

Please describe the goals of this workshop. Complete this sentence: **By the end of the workshop participants will be able to...**

Please give us a brief plan for the workshop including areas to be covered, techniques used, and what is to be accomplished. Complete this sentence: **During the workshop participants will...**

Please also give us a brief history of your experience working with youth on this issue.

Please describe/summarize the workshop with one to four sentences. (Make sure to include why participants would want to attend! This is the description that will be used in the registration materials if your workshop is selected.)